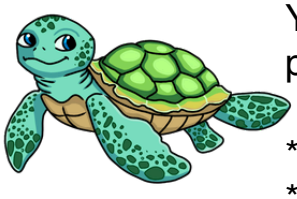


About Grace Community School

Grace Community Schools has been southwest Florida's leader in early childhood education since 1986. Our innovative approach to early childhood education has helped many children begin reading before Kindergarten. We believe that reading builds self-esteem and a sense of accomplishment, something that is necessary for every child. Not only will your child begin the steps toward literacy, but they will have fun doing it! Much of our instruction is through learning games, which make for an optimum learning experience.

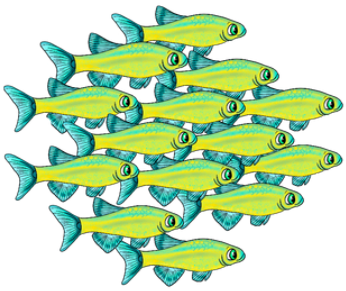


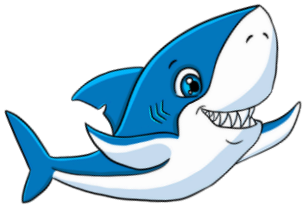
Your child will be involved in many exciting and educational programs and activities at GCS, such as:



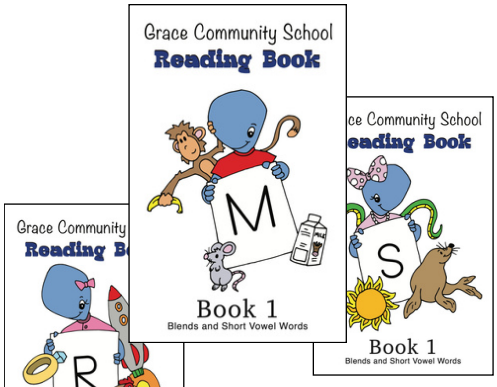
*Fun and Engaging Classroom Schedules and Routines
*Individually Paced Learning Goals
*Twice Daily Bible Times
*Weekly Theme Weeks and Learning Activities
*Superior teaching methods and fun learning experiences
*Developmentally appropriate activities
*Exciting indoor and outdoor activities
*Phonetic reading, not reading readiness
*Advanced mathematics
*Parent Engagement App
*Weekly Digital Photos



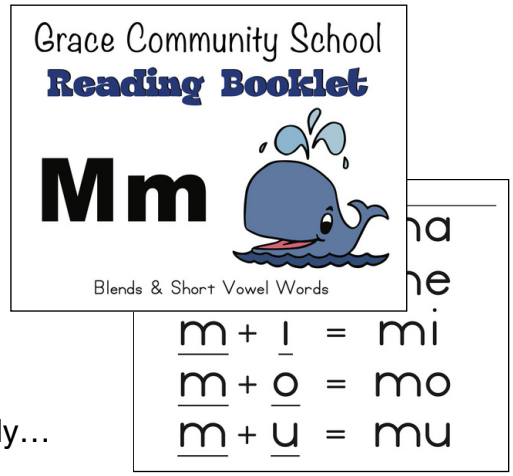




*Special Classes: Karate, Art, Dance, and Music
*Free Healthy Meals: Breakfast, Lunch, and Snack
*Special Preschool Curriculum that focuses on Reading, Writing, and Arithmetic



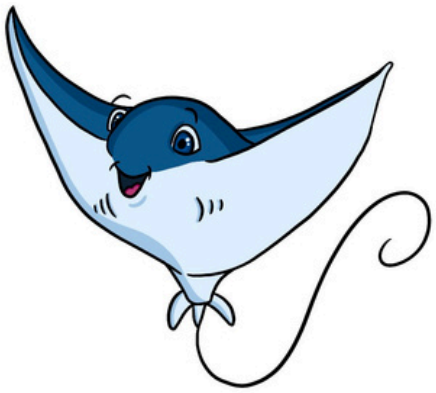




We're More Than A School; We're Family…



Sample Schedule



6:30-8:00 Teacher Guided Activities

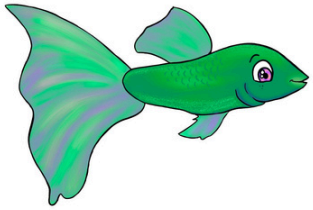


8:00-9:00 Breakfast (20 Min.)
Free Play (20 Min.)
Story Time (20 Min.)



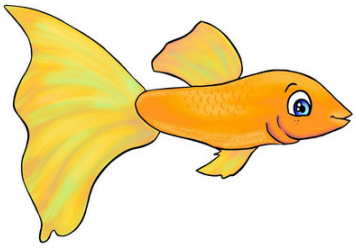
9:00-10:00 Bible Time (20 Min.)
Reading/Math Circles (20 Min.)
Free Play (20 Min.)
Bathroom Break

10:00-11:00 Learning Activity #1 (20 Min.)
Coloring Paper/Art Project (20 Min.)
Outside Play Time (20 Min.)



11:00-12:00 Lunch Time (20 Min.)
Learning Activity #2 (20 Min.)
Exercises (20 Min.)
Bathroom Break

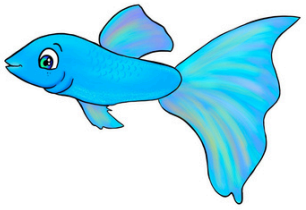




12:00-2:00 Nap Time

2:00-3:00 Snack Time (20 Min.)
Outside Playtime (20 Min.)
Story Time (20 Min.)
Bathroom Break

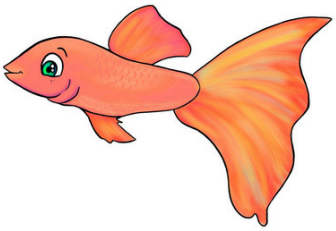
3:00-4:00 Learning Activity #3 (20 Min.)
Coloring Paper/Art Project (20 Min.)
Exercises (20 Min.)





4:00-5:00 Bible Time (20 Min.)
Song Time (20 Min.)
Bathroom Break (20 Min.)

5:00-6:00 Outside Play Time (20 Min.)
Coloring Paper/Art Project (20 Min.)
Teacher Guided Activities (20 Min.)





School Policies

Grace Community School



The following policies insure that Grace Community Schools will have a good relationship with you and your child:

ABSENTEEISM: Student tuition will be charged for all absences less than one week. All absences one week or longer (for sickness, vacation or any other reason) will be charged 40% of their current tuition rate.

ADMISSIONS: Grace Community Schools do not discriminate in its admission policies. Children are accepted from the age of six weeks through age 11 years (at some locations).

ART CLASSES: Art classes are available for children ages 2 and up. Art class takes place once a week and features an in-depth art experience that will enhance your child's creativity, hand/eye coordination, self esteem, and much more! The cost for the class can be added to your account and paid for with your weekly fees.

BEFORE & AFTER SCHOOL CARE: Grace Community Schools offers before and after school care for Step Up students as well as public school students. Please check with the Grace Community School nearest to you for availability, program details, and cost.

BOOK FEES: Book fees are required for all students in Pre-K, Kindergarten,1st Grade, and 2nd Grade. Students enrolled in the Step Up Scholarship program will have their book fees covered by the scholarship. Students in Pre-K or elementary students not enrolled in the Step Up Scholarship program are responsible for paying their book fees. Book fees are due at the beginning of the school year or upon enrollment and may be paid in installments. Any additional book fees made necessary by a student's academic progress will be assessed as needed. Book fees are non-refundable if a student transfers to another school during the school year.

CHARACTER DEVELOPMENT: God is the greatest teacher of Character. We support your child's learning of character with Bible verses and stories. We help your child learn how to resolve conflicts and make friends. The children learn to respect their parents and teachers.

COURT DOCUMENTS & JUDGMENTS: On advice from local law enforcement GCS personnel will take copies of any court documents or judgments that are given to them that are relevant to children enrolled in the school and place these copies in the child's student file. GCS personnel however, do not interpret court document & judgments for themselves, nor take the opinion of any parent concerning the understanding of court documentation & judgments or their validity. It is the responsibility of the parent/legal guardian of the child to request local law enforcement send an officer to the school so that they can evaluate the court documentation or judgments the parent may have. The officer will then give GCS personnel guidance concerning the court document or judgments and GCS personnel will act in accordance to the officers explanation and direction.

In addition to this, no parent or legal guardian of a child may be removed from the permitted pick up list nor access to a child be restricted without a court order and law enforcement assistance.

DANCE: Dance instruction is available for ages 2 and up. The class consists of one half hour lesson per week monitored by a professional instructor. The cost for the lessons will be added to your account.

DISCIPLINE: Our main method of discipline is to get your child so excited about learning that problems are few. We do this by moving quickly from one activity to the next. Since we recognize that many discipline problems are caused simply because the child needs more personal attention, we lavish the children who are listening to the teacher with the attention they seek. We use a highly original reward and praise system. If the problem is not solved by the above method (most are), we will give your child a time-out period to calm down. Our final method to solve problems is to call a conference with you, the parent. Grace Community Schools strictly forbid its staff and teachers from using corporal punishment in any form. If you believe one of our faculty has broken this rule, tell us and we will investigate it thoroughly. Staff who violate this policy can face dismissal.

DISCOUNTS: To help support families, our school offers a tuition discount program for those who qualify. Eligible families may receive up to $25.00 off their weekly tuition. The amount of the discount is based on eligibility and required documentation. Discounts apply only to the standard full-time weekly tuition rate and cannot exceed $25.00 per week.

DISMISSAL: Grace Community Schools is committed to providing a safe, positive, and nurturing learning environment for all students. While every effort will be made to work with families to address behavioral or other concerns, the school reserves the right to dismiss a student when it is determined that continued enrollment is not in the best interest of the student, the school community, or the safety and well-being of others. Reasons for dismissal may include, but are not limited to, persistent disruptive behavior, inappropriate or abusive language, physical aggression toward oneself or others, or any conduct that compromises the safety or learning environment of the school. The school also reserves the right to dismiss a student if the educational program is not a good fit for the student or if the family determines that Grace Community Schools no longer meets their needs. Grace Community Schools values respectful and professional communication between families and staff. Parents, guardians, or any individuals authorized to pick up a student are expected to interact with school staff in a respectful manner. Abusive, threatening, harassing, or intimidating language or behavior directed toward school employees, students, or the school may result in the student's immediate dismissal from the program. When necessary, law enforcement may be contacted to ensure the safety of our students, staff, and families.

DISMISSAL/PICK-UP: If a student must be dismissed from school due to illness, injury, behavioral concerns, emergencies, or any other circumstance requiring early removal, the parent, guardian, or an authorized emergency contact is expected to pick up the student **within one (1) hour** of being notified by Grace Community Schools. It is the responsibility of each family to maintain current emergency contact information and ensure that someone is available to pick up the student within the required timeframe. Failure to comply with this policy may result in additional action, including a review of the student's continued enrollment.

DRESS CODE: There is no mandatory dress code for children in preschool. However children should be dressed appropriately to play outside depending upon the weather, such as a jacket or sweater with long pants on chilly days or short-sleeved top with shorts for hot days. Shoes should be appropriate for playing and foot safety. Please no open-toed shoes, flip-flops, sandals, etc. On Fridays, we have School Spirit Day, and we show our school spirit by wearing our school logo whale shirt. You are welcome to wear the whale shirt on other days as well.

EMERGENCY MEDICAL PERMISSION: By enrolling my child in Grace Community School you are giving permission and consent for your child to be taken to and to be treated by a physician for medical or surgical care should an emergency arise. Every effort will be made by GCS personnel to contact the parents or primary legal guardians if such action is taken.

EMERGENCY PROCEDURES: Emergency evacuation drills are conducted at least once a month to be sure that staff and children are familiar with the procedures. A complete Emergency Preparedness Plan is available in the office for parents to review.

HEALTH RECORDS: It is mandatory for each child to have on file in the school office an up-dated Immunization record (Form 680), a Florida physical (Form 3040), and a copy of the child's birth certificate. (Pre-K & K5) Please take care of this matter before admission. These records are checked periodically by county, state, and accrediting agency inspectors. It will be necessary to dismiss a child who does not have the above records on file.

HOURS OF OPERATION: Grace Community Schools is open 6:30am-6:00pm Monday through Friday except on holidays. Children may be dropped off or picked up at school at any time during the school day.

HOLIDAYS & CLOSURES: Holidays during the year have been taken into consideration at the time prices were established. Therefore, no deduction can be taken for holiday absences. There will be no adjustments made in case of a hurricane or other natural circumstances not controllable by us, such as power outages, water, etc. We will follow the same operating procedures as the public school system under those circumstances. For a complete list of holiday closures please see our school website or holiday/closure schedule posted in the front office.

ILLNESS: We have to consider all the children in our school, and we wish to make sure that they are all protected from illness. Therefore, if your child becomes sick at school, we will inform you immediately. Parents have 1 hour to pick up their child after they have been notified of illness. Failure to pick up your child within 1 hour is subject to dismissal from the school. Please make sure that the phone numbers we have on file are current. We want to notify you as soon as possible if your child is not feeling well.
To help prevent illness from spreading, children will be excluded from the classroom if any of the following symptoms or conditions occur:
1. Fever of 100 degrees or above
2. Nausea, vomiting, or abdominal pain,
3. Diarrhea,
4. Unusual drowsiness or tiredness,
5. Sore throat, colored mucus, acute cold, or persistent cough (non allergic),
6. Red, inflamed, or discharging eyes,
7. Swollen glands around jaws, ears, or neck,
8. Impetigo, until 24 hours after an acceptable antibiotic treatment has been started and documented,
9. Any skin sore oozing fluid, yellow pus in blisters, or pus which has an odor,
10. Other undiagnosed skin condition

If your child begins to exhibit these symptoms during the school day, he or she will be excluded from the classroom and brought to our rest area for ill children in the front office. You will be promptly notified and required to make arrangements for pick up within one hour. A doctor's note may be required for your child to return to school and the Health Departments regulations regarding children returning to school will be followed. If your child requires medication to be administered by prescription, it is your responsibility to make arrangements for the administration thereof. Grace Community School DOES NOT administer medication of any kind (prescription or non-prescription), this includes any topical ointment. Please do not ask our staff to administer medication as it is in direct violation of this policy. Please be aware that Grace Community has a "no nit" policy regarding head lice. Should your child have head lice it must be treated and all nits removed before your child returns to school.

KARATE: Karate instruction is available for ages 3 and up. The class consists of one half hour lesson per week. The cost for the lessons will be added to your account.

LATE PAYMENT FEES: Tuition payments are due every Monday, but can be paid as late as Tuesday afternoon without a late fee. If paid on Wednesday or thereafter, a $25.00 fee will be added to your account.

LATE PICK UP FEES: All GCS locations close at 6:00 pm. Please plan to arrive at school to pick up your child 5-10 minutes before 6:00pm. Any parent arriving for pick up after 6:00 pm will be charged a late fee. At 6:01pm a late fee of $10.00 per child will be applied to your account. Every minute past 6:05 a $2.00 a minute fee per child will be applied to your account. Please make arrangements to pick up your children before 6:00pm to avoid these additional fees. No exceptions will be made. Parents are required to call and notify the school if they will be late so that the proper amount of staff can be made to remain at the school until you arrive. Failure to contact the school is cause for

student dismissal. If we have not been notified or able to contact a parent/authorized contact of a child one hour after closing, the authorities will be notified.

LUNCHES/SNACKS/BREAKFAST: Free breakfast, lunch and snack are provided. We offer the USDA approved Child Care Food Program. Menus are posted weekly in the office. See your Grace Community location for a list of the food serving times. If your child has special dietary needs you are welcome to pack lunches/beverages for your child. You will need to pick up lunch/beverage packing guidelines from your school office. No peanuts or nut variants are allowed.

MUSIC LESSONS: Music lessons are available for ages 2 and up. The lesson consists of one half hour of musical instruction per week. Your child will learn the basics of music theory, reading music notes, and instrument playing. Music lessons build a child's self-esteem, increases coordination, helps them concentrate better, and even raises tests scores. The cost of music lessons will be charged to your account.

OPEN DOOR POLICY: Grace Community School practices a complete access open door policy. Children are available for visits and pick-up at any time to parents or family members that are on the permitted pick up list. You may be asked to produce a valid photo ID before being allowed beyond the office and into other areas of the school.

PARENT INVOLVEMENT: We encourage parental involvement at all times. We recognize that parents are a child's first teachers. We encourage strong links between home and school. Together we can help prepare your child for their full potential. We have Christmas and PreK/Kindergarten graduation programs each year as well as other events where we encourage and invite parents to attend and participate.

PARTIES (Birthdays & Holidays): Grace Community loves to party! We have parties throughout the school year celebrating the holidays. We will send home a list of items needed for each party and ask parents to donate what they can. We are sorry, but the Health Department does not allow homemade baked goods or other homemade food items to be brought into the school. All donations must be store-bought, unopened, and in their original packaging. Due to allergies, no items containing nuts or peanuts are allowed in the facility.
If you would like your child to celebrate their birthday at school with their friends, please request a birthday package from the office. Grace Community takes all the work out of the party for you! We also offer Anytime Party Packages that can be booked throughout the year for birthdays or just for fun, making Grace Community the perfect place to celebrate any special occasion. Just fill out the birthday/party request form, and we will supply everything for you. Birthday and Anytime Party packages must be booked at least one (1) week in advance. Classroom birthday parties are celebrated during afternoon snack time so as not to interfere with lunch service. Outside food, decorations, party favors, or other party items are not permitted in addition to the birthday packages available

PART-TIME ENROLLMENT: All part-time enrollment options require a minimum enrollment of two (2) days per week. The amount of days per week selected upon enrollment must be paid for whether absenteeism occurs or not. For example, if you enroll your child for 3 days per week, tuition for all 3 days is due even if your child only attends 1 day that week. All monthly fees, absenteeism fees, and other applicable charges are the same as those for full-time students. Grace Community also offers a 4-Hour Daily Program, which allows families to choose any four (4) consecutive hours during our operating day that best meet their schedule. Enrollment in the 4-hour program may be on a daily or weekly basis, based on availability and the family's needs. As with all enrollment options, the selected schedule must remain consistent and cannot be changed from week to week without approval. Enrollment may not change between full-time, part-time, or the 4-hour program on a week-to-week basis. Once enrolled in a part-time or 4-hour program, the account must remain in that billing plan for a minimum of four (4) consecutive weeks before switching to a full-time program. Changes are subject to availability and approval by the school administration.

PERSONAL BELONGINGS: We cannot be responsible for any personal belongings brought in by your child. However, we will do our very best to protect them. Do not allow your child to bring to school any item of value. Children are not permitted to carry cell phones or wear smart watches at our facility. Please label everything belonging to your child. This will assist us in returning lost items. Everything the child brings to school must fit into his backpack. Any dangerous or inappropriate items brought to school by the student will be confiscated and returned to the parent. All bottles and sippy cups MUST be labeled with first and last names. Any person who leaves the school for a week or longer without notice we will assume is withdrawn. We do not store any items left in our care by withdrawn students. All items left by withdrawn students are removed from the facility. Please do not leave car seats at the school, GCS does not store car seats nor take responsibility for their safety.

PHOTOGRAPHY/VIDEOTAPING: Grace Community does not permit the unauthorized use of cameras or video taping anywhere on school grounds. Grace Community protects the privacy of all of its patrons. Parents are not permitted to take photographs using any image capturing devices such as, cell phones, cameras, etc. All GCS locations are equipped with security cameras. Anyone on GCS property should not have the expectation of privacy. GCS reserves the right to record via audio or video of any person on GCS property.

POSITIVE GUIDANCE POLICY: We at GCS provide an environment to children that is designed to foster appropriate behavior and a strong sense of self-esteem. We provide a stimulating, loving environment in which children will want to learn, play, and explore. Our staff provides interaction that is both positive and empowering. Our staff give children positive feedback for all positive behavior, giving clear and consistent information about what behavior is appropriate and acceptable. We set the stage for positive, inspiring interaction, thus eliminating much potential for inappropriate behavior. We encourage children to respect themselves, property and others. Generally, this means that no one and nothing is allowed to be hurt either physically or emotionally. Children at this age, however, are just beginning to understand what "hurts" others and things, as well as how to express their feelings appropriately. When children come into conflict with each other, our goal as care providers is to guide them in exploring the appropriate ways to communicate their feelings. We explain to children what about their behavior is inappropriate.

POTTY TRAINING: Grace Community recognizes that each child is an individual and will be ready to begin using the potty at a different age. We will assist parents and children in the potty training progress and have a complete detailed guideline sheet for parents available in the

office. Grace Community is able to assist children in the potty training progress as soon as they reach 2 years of age. Children age 4 years entering into Pre-K must be fully potty trained.

PROCARE CHILDCARE APP: Grace Community School participates in using the Procare Childcare app. This app allows parents with children enrolled in our schools to get updates on their child and their activities throughout the day, receive daily and weekly photos of their child, keep up to date on school activities, receive important notifications concerning their child, check their child in and out of school, the ability to pay tuition, and much more. For more information on this please talk with the office manager. Anyone with access to the Procare app who uses the app for anything that is not it's intended purpose, or for misuse of the information therein, is subject to have their access revoked.

RELEASE OF CHILDREN: Only persons designated as permitted pick-ups are permitted to pick up any child. Each person dropping off or picking up a child must check the child in or out in the front office. Each permitted pick-up will be given their own personalized code for checking each child in or out. Do not attempt to pick up a child without checking out in the front office. Children will be released only to those persons whose names are listed on the enrollment form. Identification will be required of persons picking up children. Parents should advise the office staff in writing, if possible, if a person not listed on the enrollment form is to pick up the child. Only legal guardians are authorized to add or remove permitted pick-ups from a child's account. The removal of parents or primary guardians from the permitted pick-up list will only be done based on law enforcement guidance.

SCHOOL HOURS: All locations of Grace Community are open from 6:30 a.m. to 6:00 p.m. Monday through Friday except for holidays.

STEP UP SCHOLARSHIP PROGRAM: Grace Community School participates in the Step Up Scholarship Program, which provides eligible families with financial assistance toward educational services. Families must apply directly through the Step Up Program and meet all eligibility requirements established by the program. Acceptance into the scholarship program is determined solely by Step Up and is not guaranteed by Grace Community School. For students who are accepted and approved through the Step Up Program, Grace Community School offers free educational care for eligible Kindergarten, 1st Grade, and 2nd Grade students. The scholarship covers care provided during the program hours of 8:30 a.m. – 2:30 p.m., Monday through Friday, based on the child's approved enrollment schedule.
The Step Up Scholarship covers the designated educational hours listed above. Any care needed before 8:30 a.m. or after 2:30 p.m. may require additional fees based on the school's current extended care rates. Families are responsible for any additional services, fees, supplies, or charges not covered by the Step Up Program. Continued participation in the scholarship program is dependent upon maintaining Step Up eligibility, completing all required paperwork and renewals, and following all Grace Community School policies and procedures. Families must notify the school of any changes that may affect scholarship eligibility or enrollment status. Grace Community School is honored to partner with the Step Up Program to provide families with access to quality, faith-based education and care opportunities.

SMOKE-FREE FACILITY: Grace Community is a completely smoke-free facility. Smoking is not permitted anywhere on our property including the parking lot areas.

SOCIAL MEDIA: In our continuing efforts to keep up to date on all that is going on at our schools, we are active on social media outlets. Look for us on Facebook, Instagram, X, Youtube, and more! You can also sign up for email and text updates. I give Grace Community School permission to photograph and video record, and use photographs and video recordings of my child or children in the development of videos, published materials, news releases, and online materials with the understanding that our privacy will be respected and honored. I also give teachers and students permission to photograph or video my child for the purpose of classroom assignments. Photographs and videos may also be used for parent information on the Internet through www.gracecommunityschools.com, the official school blog, and various social media platforms and apps including but not limited to Facebook, Twitter, Instagram, etc. This includes advertisements, promoted posts, and marketing materials. An opt-out form is available should I wish to prevent photography of my child or children.

STAFF: Every employee is thoroughly screened. We also train all our teachers in First Aid and CPR. Our staff attends in-service training courses and are encouraged to continue their training. All teachers must have 45 class hours in child training from the state of Florida within one year of employment. Each year all staff members must complete a minimum of 10 class hours to continue employment. Grace Community Schools conducts background screening on every member of our staff as required by state law. This includes fingerprinting, and background checks.

SUMMER: Summer is not only spent in fun and play, taking a break from the usual school routine using special theme weeks, like Outer Space, Carnival, Western, etc. weeks, but we also combine all this fun with some review work to help the students not forget what they learned previously and to help the new students learn to read and count. During the summer, drop-ins may be accepted (depending upon space availability) paying a daily rate only. Also, look for signs in the front office about special event days such as, Bounce House, Water Slide, and other activities. These activities are available to all children who wish to participate for a nominal fee.

SUPPLY FEES: There is a $10.00 per month fee for supplies such as crayons, glue, scissors, construction paper, etc. This fee applies to all children ages 1 year and up.

TAX INFORMATION: Information needed for tax returns such as tuition fees paid and Federal identification numbers are available upon request only. This information is given as a courtesy to all of our clients and will only be given to those who have an account in good standing. We are not required to mail, fax or email this information to you.

TRANSFERS: If you are moving to a new location you are able to transfer your child to a Grace Community closer to you provided that your account is in good standing.

TUITION: The first week's tuition must be paid in advance before admission. You may pay by cash or credit/debit card (Visa, Mastercard, Discover, Amex). We do not accept payments by check. The weekly tuition is due each Monday. If a payment is not received by Friday, the child cannot attend school the following Monday or thereafter until payment is made.
You will be charged 40% of the weekly fee for any and all absences lasting a full week. Absences lasting multiple weeks consecutively will only be charged 40% of the weekly fee for the first week of absences, each following week will not be charged. Please consult the office manager for more information regarding this.

No deduction can be made for the few holiday absences when our school is closed.

Multi-child discounts are available for families with more than one child. Please check with office staff for discount information.

If a coupon or discount from advertising is used for tuition, it is limited to new full-time students, immediate family members, and one per family. It must be used for consecutive weeks. The coupon discount may not be combined with any other advertising. All Grace Community Schools may not be participating in the coupon discounts. If a parent is late making the tuition payment, the coupon discount is rescinded and full payment will be required.

Tuition payments can be made in the office, by phone, or on the Procare App. (Please talk with the office manager for more information regarding these options and how to use them.)

WAITING LISTS: To put your name on our waiting list, simply pay the first week's tuition in advance and fill out an application form. You usually will not be required to wait long. This advance tuition will only be refunded to you if an opening does not occur within the time frame needed.

WITHDRAWALS: A child may be withdrawn with a one week written notice to the office. If written notice is not received in advance, charges for that week will be assessed. Please make sure your balance is fully paid. Please do not ask us to transfer academic records if your bill is not fully paid.

Grace Community School is a child care facility operating under an exemption pursuant to the laws of the State of Florida and is not subject to licensure or regulation by the Department of Children and Families.

*NOTICE - By enrolling your child in Grace Community School you are acknowledging and agreeing to abide by the policies that govern Grace Community School. You are also agreeing to confer with GCS first if you have any questions or concerns.



Learn More On Our Website: www.gracecommunityschools.com



Enrollment Application Form

Grace Community School



Child's Name:		
Date of Birth:	Sex:	Social Security Number:

Mother's Information	
Full Name:	
Date of Birth:	
Address:	
Work Phone#:	
Cell Phone#:	
Email Address:	

Father's Information	
Full Name:	
Date of Birth:	
Address:	
Work Phone#:	
Cell Phone#:	
Email Address:	

Emergency Contacts / Persons permitted to pick up child. (Other than parents)		
Name:	Phone Number(s):	Relationship to Child:
Name:	Phone Number(s):	Relationship to Child:
Name:	Phone Number(s):	Relationship to Child:
Name:	Phone Number(s):	Relationship to Child:
Name:	Phone Number(s):	Relationship to Child:
Name:	Phone Number(s):	Relationship to Child:
Name:	Phone Number(s):	Relationship to Child:

Does your child have any allergies, or are there any Special Instructions concerning your child?	

Referred By:	

Parent Agreement:

I hereby give my consent to have my child treated by a physician for medical or surgical care should an emergency arise. I understand that every effort will be made to contact me or a relative before such action is taken. I agree to pay the amount due in advance, on a weekly basis, for the time my child is enrolled. I understand that I may withdraw at any time by notifying the school one week in advance. Withdraw is effective the Friday of the week of Notification, and all other fees are payable upon other absences. **I have read the policies of Grace Community Schools, and agree to abide by the regulations set forth in them, Including the obligation to confer with the school first if I have any questions or problems.** Grace Community School is a child care facility operating under an exemption pursuant to the laws of the State of Florida and is not subject to licensure or regulation by the Department of Children and Families.

Child's Name:	Current Classroom:
Parent Signature:	Date:
Director Signature:	Date:

CHILD CARE FOOD PROGRAM FREE AND REDUCED-PRICE MEAL APPLICATION - COMBO

Child's Name: _____ **Center Name & Address:** _____

Primary Hours of Care: From: _____ To: _____ **Days of the Week in Care:** M T W TH F S S **Meals Typically Served While in Care:** BR MS LU AS SU ES None

Please read the instructions and accompanying Parent Letter before completing this form. If you need assistance completing this form, call: (_____) _____

STEP 1: Complete the following table for all INFANTS and CHILDREN through age 18 that reside in the household, even if not related. (include child listed at top of form)

Child's Name (Last Name, First Name)	Date of Birth	Attends this center? (circle)	Foster Child? (circle)	Migrant? (circle)	Homeless/Runaway? (circle)
		Yes No	Yes No	Yes No	Yes No
		Yes No	Yes No	Yes No	Yes No
		Yes No	Yes No	Yes No	Yes No
		Yes No	Yes No	Yes No	Yes No

STEP 2: Do any household members (children or adults) receive Food Assistance Program (FAP/SNAP) or Temporary Assistance for Needy Families (TANF) benefits?

If NO, go to STEP 3. If YES, enter one of the following case numbers, then go to STEP 5.

FAP/SNAP Case Number: |___||___||___||___||___||___||___||___||___||___| ***or*** TANF Case Number: |___||___||___||___||___||___||___||___||___||___|

STEP 3: Children's Income Information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)

Children's Income – sometimes children earn or receive income. Enter the total income received by all children listed in STEP 1, then check how often the income is received.

Children's income – Total: $_____	**How often received? (check only one):** ☐ Weekly ☐ Bi-Weekly ☐ Twice a Month ☐ Monthly ☐ Annually

STEP 4: Household income and adult household member information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)

Adult Household Members and Income – list all adult household members (age 19 and up) even if they do not receive income. **For each adult, list the total gross income (before taxes & deductions) from each source in whole dollars only (no cents) and how often it is received (i.e., weekly, bi-weekly, twice a month, monthly, or annually).** For an adult that does not receive income from any source, write "none" or "0." If you enter "none" or "0", you are certifying that there is no income to report.

Adult Household Member's Name (Last Name, First Name)	Earnings from Work ($ Amount / How often?)	Public Assistance/Child Support/Alimony ($ Amount / How often?)	Pensions/Retirement/All Other Income ($ Amount / How often?)
	$ / Weekly Biweekly Monthly Twice a Month Annually	$ / Weekly Biweekly Monthly Twice a Month Annually	$ / Weekly Biweekly Monthly Twice a Month Annually
	$ / Weekly Biweekly Monthly Twice a Month Annually	$ / Weekly Biweekly Monthly Twice a Month Annually	$ / Weekly Biweekly Monthly Twice a Month Annually

Total Household Members (Add STEP 1 & 4): _____ **Last four digits of Social Security Number (SSN) of adult household member:** |___||___||___||___| If no SSN, write "none."

STEP 5: Contact information and adult signature

By signing below, I am certifying (promising) that all household members are legal United States Citizens, that all information on this application is true and that all income is reported. I understand that this information is being given in connection with the receipt of federal funds and that institution officials may verify (check) the information. I am aware that if I purposely give false information, I may be prosecuted under applicable state and federal laws.

Home address (if available): _____ **Daytime phone #:** (_____) _____ – _____
Street Address, City, State, Zip Code

Signature of adult household member: _____ **Printed name:** _____ **Date signed:** _____

OPTIONAL: Child's ethnic and racial identities We are required to ask for information about your child's ethnicity and race. This information is important and helps make sure that we are fully serving the community. Responding to this section is optional and does not affect your child's eligibility for free or reduced-price meals. **Ethnicity (check one):** |___| Hispanic or Latino |___| Not Hispanic or Latino
Race (check one or more): |___|American Indian or Alaskan Native |___|Asian |___| Black or African American |___|Native Hawaiian or Other Pacific Islander |___| White

FOR CONTRACTOR USE ONLY:

Categorical Eligibility: ☐ FAP/SNAP or TANF Household ☐ Foster Child **Total Household Size:** _____ **Total Household Income:** $_____

Eligibility Determination: ☐ Free ☐ Reduced-Price ☐ Non-needy **How Often Income is Received (Frequency):** ☐ Weekly ☐ Biweekly ☐ Twice a Month ☐ Monthly ☐ Annually

NOTE: If different income frequencies are listed, convert all income to an annual amount. Annual Income Conversion: Weekly x 52, Biweekly x 26, Twice a Month x 24, Monthly x 12

Reason for Non-needy Status: ☐ Income too High ☐ Incomplete Application ☐ Other Reason: _____

Determining Official's Signature: _____ **Date:** _____ **Second Party Check Signature:** _____ **Date:** _____

Enhance your child's preschool experience in a unique learning class!

Choose 3 special classes for just $20.00 per week!

Each class is 30 minutes long and takes place once a week.
Only $10.00 per class!
Mark the class you would like your child to experience.



Art Class



Paintings! Crafts! Directional Drawings! Sensory Experiences!
Give your child an unforgettable and educational experience!

☐



Dance Class



Your child will learn the fundamental principles and techniques of ballet and jazz, as well as basic loco motor movement and social skills!

☐



Music Class



Your child will learn the basics of music theory, reading music notes, and instrument playing.
Music lessons build a child's self-esteem, increases coordination, helps them concentrate better, and even raises tests scores.

☐



Karate Class



Your child will enter a fun-filled learning environment using the American Kenpo Karate program. We teach students of all ages starting from 3 years old. Help your child become one of the growing numbers of kids who are finding success through Karate.

☐

YES!!! **Enroll my child/children in the above marked learning experience. I will be billed weekly and I may cancel at anytime. I understand that I will be charged for a lesson even if my child misses due to being absent.**

Child's Name _____

Parent's Signature _____ **Date** _____

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Grace Community School

"We're more than a school; we're a family!"

Required For All Ages

- ◯ Fill out Enrollment Forms
- ◯ Diaper Bag/Backpack (to store child's belongings.)
- ◯ 1 Crib Sheet
- ◯ 1 Blanket
- ◯ 1 or 2 Sets of Extra Clothes
- ◯ Special Instructions (Health, Diet, or Allergy Related Other)
- ◯ $25 Rental Fee for Crib or Rest Mat Use
- ◯ Florida Shot Record (Form 680) - Due 30 Days after enrollment.
- ◯ Florida Physical (Form 3040) - Due 30 Days after enrollment.
- ◯ First Week's Tuition (Due every Monday for the week in advance.)

Required For Some Ages

- ◯ Diapers/Pull-Ups & Wipes (1 Large pack of each can be stored for weekly use.)
- ◯ Pre-made or Empty Bottles (Labeled with child's first and last name.)
- ◯ 3 Empty Sippy Cups (Labeled with child's first and last name.)

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www.gracecommunityschools.com

Procare Parent Engagement App

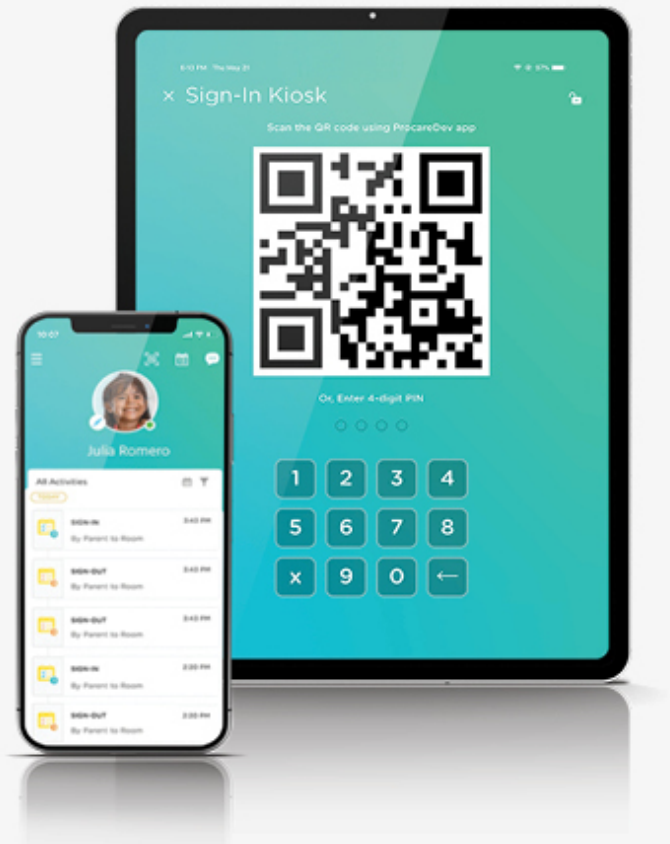
Stay connected with your child during the day with the Grace Community School app! We use the Procare Parent Engagement App to send photos, updates, and more.

When you enroll your child, we will have Procare send you an email invite code.

Once you download the app and create an account with the invite code, you'll be able to

* View photos of your child throughout the day
* See your balance and make online payments.
* Check your child in and out with multiple contactless options (You can even skip the line with geolocated automatic check in and out)
* Receive updates on your child's activities and daily schedule.
* Get notified of your child's achievements
* Send and receive messages between Grace Community School and yourself
* And more!

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The ProCare Parent Engagement App is available for both iOS and Android devices.



GRACE COMMUNITY SCHOOL TUITION DISCOUNTS





FOR FULL-TIME CHILDREN AGE 3 OR YOUNGER (EXCLUDING PRE-K 4 AND OLDER)
DISCOUNTS BEGIN AFTER INTRODUCTORY SPECIALS.

Law Enforcement & First Responder Discount* **$10** 	**College Discount*** **$15** 	**WIC Discount*** **$15** Florida HEALTH WIC Florida
Multi-Child Discount* **$20 OFF 2ND CHILD, 3RD CHILD IS $85*** 		**Food Stamp Discount*** **$25** SNAP Supplemental Nutrition Assistance Program
Military or Veteran Discount* **$15** 	***The Fine Print** Discounts apply per eligible full-time child age 3 or younger (excluding Pre-K 4 and older), with one of each discount type per family. Discounts begin after introductory specials. Sibling Discounts: For two children, receive $20 off the oldest child's weekly tuition ($10 if the second child attends after-school care). For three children, the oldest child's tuition is $85/week ($60 for before/after-school care). Sibling discounts also apply to summer camp. Proof of eligibility is required, including renewal of time-sensitive documentation. Discounts may be combined up to $25 per child, excluding sibling discounts.	**Teacher Discount*** **$10** 

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FREE KINDERGARTEN, 1ST, AND 2ND GRADE WITH STEP UP SCHOLARSHIP

Your child can continue learning at Grace Community School through 2nd Grade, with tuition and books FREE through the Step Up for Students Scholarship!

Our Kindergarten, 1st Grade, and 2nd Grade programs give your child the opportunity to continue growing and learning in the same familiar, loving, Bible-based environment you already know and trust!

With our strong emphasis on phonics, reading, mathematics, and Christian values, we're excited to help your child build a solid academic foundation while remaining part of the Grace Community School family.

Step Up for Students scholarships can cover the full cost of tuition and books for qualifying families! We encourage families to apply early and contact our office about enrollment availability.

Interested in reserving a seat or need help with the scholarship application? Just ask our office! We'd love to help your child continue their educational journey with us.

Step Up For Students

Grace Community School
www.gracecommunityschools.com

